Field Code Changed

Emergency Planning and Community Right-To-Know Act (42 USC Chapter 116)
and Vermont Community Right-to-Know Program
RulesEPA Superfund Amendments and Reauthorization Act
of 1986, Title III Emergency Planning

and Community Right to Know Program



Effective Date: TBD

Table of Contents

| Section One _ - _ _ Purpose |
| Section Two _ - _ _ Scope |
| Section Three _ - _ _ Definitions |
| Section Four _ - _ _ Hazard Determination |
| Section Five _ - _ _ Employer Reporting Requirements |
| Section Six _ - _ _ Fees |
| Section Seven - _ _ _ Reporting Locations and Public Access to _ information |
| Section Eight _ - _ _ Enforcement, Penalties, Appeals |
| Section Nine _ - _ _ Hazardous Chemical and Substance Emergency Response Fund |
| Section Ten _ - _ _ Trade Secrets |
| Table II _ _ _ Reporting Requirements and Quantities |
| Table II _ Reporting Fees

Effective Date: TBD October 9, 1995

Section One - Purpose

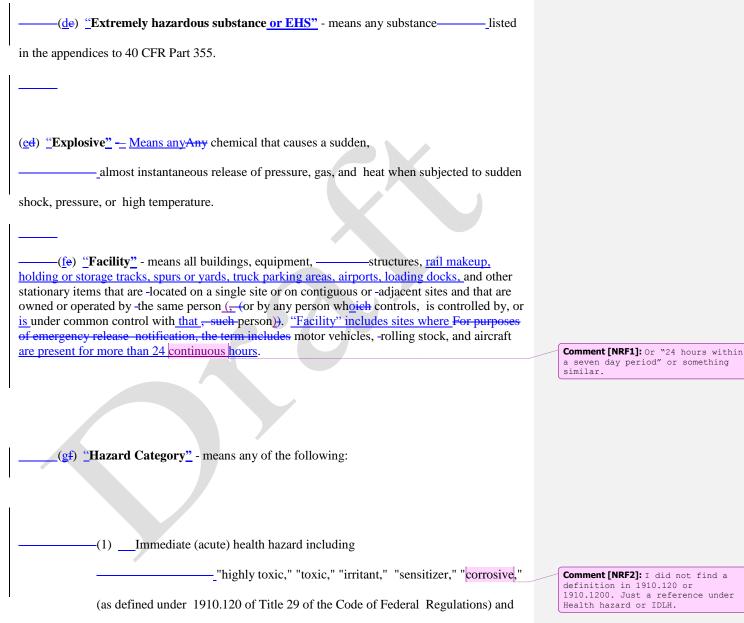
1.1 ___These rules set forth the procedures for hazardous chemical/substance identification, employer reporting, public disclosure of grants in Vermont as provided for in 20 VSA, Chapter 1, Sections 37 - 39, and Federal EPCRA Law 42 USC Chapter 116. and Public Law 99 499, 42 USC 9601 "Superfund Amendments and Reauthorization Act of 1986, Title III Emergency Planning and Community Right to Know."

1.2 These rules are intended to implement a reporting system which will satisfy the requirements of laws specified above. Pesticides will be reported separately to the Vermont Agency Department of Agriculture, Food, and Markets. These rules are implemented pursuant to 20 VSA Section 31.

Section Two - Scope

2.1 ___These rules apply to all Employers and facilities that are required to prepare or have available Materials

Safety Data Sheets (MSDSSDS) for hazardous chemicals/substances under Federal
Occupational Safety and Health Administration (OSHA) or Vermont Occupational Safety and
Health Administration (VOSHA) regulation 29 CFR 1200, or have Petroleum Productsand
Ffuels in excess of 10,000 pounds.
2.2These rules also apply to state and local governments or any agency, department or instrumentality thereof.
2.3 Exemption These rules do not apply to the Vermont
— National Guard.
Section Three - Definitions
3.1
(a) "Commissioner" - unless otherwise specified, the ———Vermont
Commissioner of Public Safety, or designee.
(b) "Department" - unless otherwise specified, the ———Vermont
Department of Public Safety.
(c) "EPCRA" – means Emergency Planning and Community Right-to-know Act, 42
USC Chapter 116



other hazardous chemicals that cause an adverse effect to a target organ and

which effect usually occurs rapidly as a result of short term exposure and is of

snort duration;
(2)Delayed (chronic) health hazard, including —————carcinogens
(as defined under 1910.1200 of Title 29 of the Code of Federal Regulation) and
other hazardous chemicals that cause an adverse effect to a target organ and
which effect generally occurs as a result of long term exposure and is of long
duration;
(3)Fire hazard, including "flammable,"
defined under 1910.1200 of Title 29 of the Code of Federal Regulations).
(4)Sudden release of pressure, including
e"explosive" and "compressed gas" (as defined under
1910.1200 of Title 29 Code of Federal Regulations);
(5)Reactive, including "unstable reactive,""organic
peroxide," and "water reactive" (as defined under 1910.1200 of Title 29 of the
Code of Federal Regulations).

(<u>h</u> g) <u>'</u>	"Hazardous chemical/substance" - means any	-chemical/substance,
including pes	sticides, which is -a physical hazard or health hazard, except the	nat -such terms does
not include th	ne following substances.	
	(1)Any food, food additive, color additive, drug,	or
	cosmetic regulated by the Food and Drug Administration.	
	(2)Any substance present as a solid in any	
	item to the extent exposure to the substance does not occur	under normal
	conditions of use.	
		1
	(3)Any substance to the extent it is used for	•
	family, or household purposes, or is present in the same for	m and concentration
	as a product packaged for distribution and use by the general	ral public.
	(4)Any substance to the extent it is used in	routine
	agricultural operations by private -applicators (farmers). Co	ommercial applicators
	and/or dealers are not exempted from the reporting requires	ments of these rules.
(i h) "	Health hazards" - means a chemical for which there	is statistically
	ridence based on at least one study conducted in accordance v	

scientific principles that acute or chronic health effects may occur in exposed individuals. The term "health hazard" includes chemicals which are carcinogens, toxic or highly toxic agents, reproductive toxins, irritants, corrosives, sensitizers, hepatotoxins, nephrotoxins, neurotoxins, agents which act on the hematopoietic system, and agents which damage the lungs, skin, eyes, or mucous membranes.

(ji) "Inventory form" - The Tier Two Emergency and ——Hazardous Chemical Inventory

-form or Tier Two Pesticide Inventory form or other form specified by the Department.

(k) "LEPC" - means Local Emergency Planning Committee

(lj) <u>"Material Safety Data Sheet or MSDSSDS"</u> - the document ——required to be developed under 1910.1200 (g) of Title 29 of the Code of Federal Regulations.

(mk) "Physical Hazard" - means a chemical/substance for — which there is scientifically valid evidence that it is a combustible liquid, a compressed gas, explosive, flammable, an organic peroxide, an oxidizer, pyrophoric, unstable (reactive) or water-reactive.

_____(n½) "Pesticide" - means materials as defined in 6 VSA _____Section 1101 (6).

(om) "Petroleum productsand fuels" - means gasoline;
kerosene; number two heating oil; diesel fuel; kerosene base jet fuel; number
four, five, and six residual oil for utility or non-utility use; liquified petroleum gas; liquefied
natural gas, compressed natural gas; and other blends of fuels used for heating or fuels for
transportation
(n) Regional Emergency Response Commission the commission created
by 20 VSA Section 33 to assist existing emergency management response efforts.
(po) "Research Laboratory" - a workplace or work area of a ——workplace
used primarily for research, development, -non-routine testing or experimentation activity in
which hazardous chemicals are used. Provided, -however, that a research laboratory shall not be
involved in the production or manufacture of goods for direct commercial sale.
(q) "Road Salts" – means the chloride salts: sodium chloride (NaCl), calcium chloride
(CaCl ₂), magnesium chloride (MgCl ₂), potassium chloride (KCl), brines used in road
deicing/anti-icing, dust suppression, the salt portion of abrasive mixtures and additives
commonly used in road salts-(ferrocyanides), and Ice Melt.
(rp) "Significant change in the information previously ———provided" -

Modifications which alter physical or -health hazards sufficiently to require changes in emergency response plans or actions.

(sq) "State Emergency Response Commission (SERC)" - The ——commission created by 20 VSA Section 30 to carry out the requirements of federal law EPCRA 42 USC

Chapter 116. Title III of the Superfund - Amendments and Reauthorization Act of 1986 (SARA).

______extremely hazardous substances listed in the appendices of 40 CFR 355.

Section Four - Hazard Determination

4.1 __All chemicals/substances for which a Material Safety
 __Data Sheet must be prepared or maintained under VOSHA or OSHA regulation
 1910.1200 "Hazard Communication" are hereby designated as hazardous chemicals/substances
 for purposes of these rules.

Section Five - Employer Facility Reporting Requirements

5.1 __Annually, employers and owners or operators of a —facility shall report the presence of

hazardous chemicals/substances in each facility or workplace as specified in **Table I**. Reports for periods covering -January 1 through December 31 of each year shall be -filed on or before March 1 of the following year.

Previous reports filed pursuant to "Community Right to Know" regulations, effective

March 1, 1987, DO NOT satisfy these reporting requirements.

5.2 Reports shall be filed on forms specified by the

Department. All reports filed concerning pesticides

_____shall be on forms specified by the Vermont Department of Agriculture, Food, and Markets.

5.3 ___Material_Safety Data Sheets (MSDSSDS), if requested, shall be submitted for each hazardous chemical/substance for which -reporting is required. Submission of a MSDSSDS may be waived by the Department or, for pesticides, by the -Vermont Department Agency of Agriculture, Food and Markets. In -lieu of submitting a MSDSSDS, the following may be submitted:

(a) A list of hazardous chemicals/substances for which ——an MSDSSDS is required, grouped by hazard category as -defined in section 3.1 (gf) of these rules; and

(b) The chemical or common name of each hazardous

Comment [NRF3]: What is the waiver process?

chemical/substance; and
(c) Any hazardous component of each such chemical as ————provided on the
material-safety data sheet.
5.4Inventory forms- <u>, and MSDSSDS</u> (or list authorized pursuant to —section 5.3 of these
rules, shall be submitted to the -Department (acting for SERC); or for pesticides the Vermont
Agency Department of Agriculture, Food, and Markets; the Local Emergency Planning
Committee; and the local-fire department who provides coverage to the having jurisdiction over
the workplace -or the facility. To insure optimum information flow and -availability, SERC may.
with the consent of the LEPC, -temporarily receive information -on behalf of any LEPC and
redistribute such information -or summaries to any LEPC.
The addresses and telephone numbers of the filing locations are shown in section 8 of
these rules.
5.5Supplemental Reporting
(a) The employer or facility who has submitted <u>MSDSSDS</u>
under section 5.3 shall provide revised MSDSSDS to the -organizations specified
in section 5.4 within 3 months after discovery of significant new information concerning the

Comment [NRF4]: Some towns contract for fire protection services so jurisdiction may not get the information to the responding agency.

hazardous chemical for $% \left(1\right) =\left(1\right) \left(1\right) =\left(1\right) \left(1\right) \left$

(b) Within 30 days of a request by the Department,

Vermont Agency Department of Agriculture, Food, and Markets, State

Emergency Response Commission, Local Emergency Planning Committee, or the fire

department who provides coverage to having jurisdiction over the facility or workplace, the

employer shall submit MSDSSDS for any hazardous chemical/substance present at a facility
regardless of quantity.

5.6 **___Research Laboratories**

(a)—Facilities having multiple research laboratories————shall file a separate reporting form for each -building containing a research laboratory.

5.7 **___Emergency Notice**

(a) Release of any hazardous materials/substances

_______requiring notification under section <u>11004 of EPCRA 42 USC Chapter 116</u> <u>304</u> of Title_III of the Superfund Amendment and Reauthorization_Act of 1986-shall be given immediately after the -release by the owner or operator of a facility (by such means as telephone, radio, or in person) to <u>the local emergency response agency</u>, -the Local Emergency

attention necessary for exposed individuals.
(7)Proper precautions to take as a result of therelease, including
evacuation (unless such -information is readily available to the community
emergency coordinator pursuant to the emergency plan).
(8)The name and telephone number of the person or —persons to be
contacted for further -information.
(b) Follow-up Emergency Notice:
——As soon as practicable, but not more than seven calendar -days after such a
release, the owner or employer shall provide a written emergency notice. (or
notices, as more information becomes available.) to the <u>local emergency response</u>
organization, LEPC and the SERC through the Department or for pesticides the
Agency Department of Agriculture, Food and Markets, setting forth and
updating the information required under <u>Section 11004 of EPCRA 42 USC</u>
Chapter 116Section 304, subsection (b), and including additional information
with respect to:
(1)actions taken to respond to and contain the release,
(2)any known or anticipated acute or chronic health —risks
associated with the release, and
——————————————————————————————————————

associated with the emergency and, -where appropriate, advice regarding medical

Comment [NRF5]: Have we defined this contact?

attention necessary for exposed individuals.			
Section Six - Fees			
6.1Beginning January 1, 1991 eEvery facility or employer _filing a report pursuant to the requirements of these rules shall pay a fee for each reported hazardous chemical or substance in accordance with the schedule set out in 20 VSA, Chapter 1,			
Section 39 (a). Table II. Fees that are due and shall be paid at the time of reporting.			
6.24 Where the container and the hazardous chemical or substance are separately owned, the owner of the hazardous chemical or substance shall be responsible for the fee.			
6.32 _The following are exempted from paying fees but shall comply with all applicable reporting requirements of this chapter:			
reporting requirements of this chapter.			
(1) Municipalities and other political subdivisions.(2) State agencies.			
(3) Persons engaged in farming as defined in 10 VSA6001.			

(4) No person shall be required to pay a fee for a

_____chemical or substance which has been determined to -be an economic poison as defined in section 911 of Title 6 or for a fertilizer or agricultural lime as defined in section 363 of Title 6 and for which a registration or tonnage fee has been paid to the Agency-Department of Agriculture, Food and Markets pursuant to chapter 28 or 81 of Title 6.

(5) Non profit corporations

6.43 _The fees shall be paid to the "Vermont Department of Public Safety –

HSF".Commissioner of Public Safety, Hazardous Substance Fund." Fees shall be -paid by check or money order. All Fees shall be -deposited into the Hazardous Substance Fund established -by 20 VSA Section 38(b).

Section Seven - Reporting Locations and Public Access to Information

7.1 __Reporting forms and requests for information concerning —data gathered by the Ddepartment shall be directed to:

Vermont Emergency Management Community Right to Know <u>Program</u> 103 S. Main Street Waterbury, Vermont 05671-2101

(800) 347-0488

(802) 244-8721

Pesticide reporting forms and requests for information concerning pesticide data gathered by the Vermont Agency Department of Agriculture, Food, and Markets shall be directed to:

Vermont AgencyDepartment of Agriculture, Food and Markets Plant Industry Section
116 State Street
Drawer 20
Montpelier, Vermont 05620-2901

(802)828-2431

Alternatively, informational requests may be directed to any

Local Emergency Planning Committee.

7.2 __Emergency Response Plans, Material Safety Data Sheets, —Inventory Forms, Toxic Chemical Release Forms and Follow-up Emergency Notices shall, with the exception of information containing trade secrets as defined by Section 11022 of 42 USC Chapter 116Sec.

322 of Title III, SARA, be available to the general public. Information shall be available for public inspection during the Department's and the AgencyDepartment of Agriculture, Food and Markets' normal business hours and shall be provided for the cost of copying, printing, postage, and handling.

——Upon request of an owner or operator of a facility, the Department and the

<u>AgencyDepartment</u> of Agriculture, Food and Markets shall withhold from public disclosure the
exact location of any specific chemical required to be listed on an inventory reporting form.

7.3 ___The State Emergency Response Commission shall annually ____<u>post on the</u>

webpublishInternet at (URL) a notice that in newspapers of general circulation throughout the

state has received the annual facility Tier II inventory reports. This notice shall be posted by July

Comment [NRF6]: Insert URL of

1st of each year. The notice shall state that the Facility Emergency Response Plans -if required, the Materials Safety Data Sheets if required, and the Inventory Forms have been submitted to the Department and the Agency Department of Agriculture, Food and Markets. The notice shall state -that follow-up emergency notices may subsequently be -issued. Such notice shall state that members of the -public who wish to review any such plan, sheet, form, or follow-up notice, may do so at a location designated by the Department or the Department of Agriculture, Food and Markets.

Section Eight - Enforcement, Penalties, and Appeals

8.1 **Enforcement**

- (a) The Department, a Local Emergency Planning ——Committee, the State Emergency Response Commission, and its agents, and in the case of pesticides, the Vermont Agency Department of Agriculture, Foods, and Markets, shall have authority to enter upon and inspect the premises and records of any employer and facility at reasonable times in order to ensure compliance with these rules.
- (b) Upon notification to an employer or operator of a ——facility or a workplace subject to these rules, by -the fire department with-that provides coverage to the jurisdiction over the-facility, the fire department shall be allowed to conduct an on-site inspection of the facility.
 - (c) A person who violates any provision of 20 VSA Chapter 1 Title 20, Chapter 1.

1, or a rule adopted under this chapter shall -be fined not more than \$1,000 for each violation. Each day a violation continues shall be deemed to -be a separate violation.

8.2 __General

(a) Reference is made to the latest-federal code of regulations EPA rule, 40 CFR — 370, "Hazardous Chemical Reporting: Emergency Hazardous Chemical Inventory Forms and Community Right to Know Reporting Requirements; Final Rule: This document shall be used to provide guidance for procedural details not included in these rules.

9.1 **Disbursements**

The Commissioner of Public Safety, with the approval of the State Emergency Response Commission, may spend monies from the Hazardous Chemical and Substance Emergency Fund, reasonably necessary to implement and administer the requirements of EPCRA 42 USC
Chapter 116 Title III of Superfund Amendments and Reauthorization Act of 1986 (SARA) and 20 V.S.A. Secs. 30-32, 38. Such costs may include:

Employment of personnel to manage and coordinate
data.
Implementation of site visits.

- Training Establishment of and providing training program and
personnel .
Data processing.
Mailing.
Purchase or rental of equipment.
Auditing Expenses.
Employment of Personnel for Administrative Assistance— to the
SERC.
Chemical Emergency Planning Activities.
Accident Prevention Programs.
Technical Assistance.
Outreach Activities.
9.2Grants to Local Emergency Planning Districts
(a) Each local Emergency Planning District shall——receive an annual grant as
stated in 20 VSA Chapter 1, Section 38.of \$1,500.
(b) Disbursement of the annual grant to each local
Emergency Planning District shall be contingent -upon adequate funds or
anticipated funds in the Hazardous Chemical and Substance Emergency Response Fund.

(c) Initial grants to local Emergency Planning

Districts need not be of equal amounts. In determining the size of initial grants, the Commissioner of Public Safety and the State Emergency Response Commission shall consider the money available in the fund, anticipated funds, the amount of other pending or anticipated requests—from local Emergency Planning Districts and the merits of the request itself.

application for a portion or all of the annual -grant established in 20 VSA Chapter 1,

Section 38of \$1,500. The application-grant request shall include a scope of work state a request for a specific amount of money and a budget -indicating how the grant shall be spent. The proposal should indicate how the proposed spending -will further the Local Emergency Planning Committee's long term goals and how the proposal coincides with the Local Emergency Planning Committee's evaluation, conducted pursuant to Sec. 303(b) of Title III,

(SARA)Section 11003 of 42 USC Chapter 116 and 20 VSA Chapter 1, Section 32 of the need for resources necessary to develop, implement, and exercise the emergency plan.

- employment of personnel;

- training cost;
- equipment;
- data processing;
- mailing;
- office space; and
- cost of complying with auditing or reporting ———— requirements mandated by the State Emergency Response Commission:
- Chemical Emergency Planning Activities;
 - Accident Prevention Programs:
 - Technical Assistance; and-
 - Outreach Activities.
- (f) The Ceommissioner of Public Safety, with the approval

 _____of the State Emergency Response Committee shall approve in total, approve in part, or request resubmission of grant applications with modifications.
- (g) All awarded grants shall meet the requirements of Administrative Administrative

 Bulletins 5.0 and 5.5. Prior to actually receiving the money provided by the grant, each

 Local Emergency Planning Committee must be incorporated or must affiliate itself with a city,

 town, fire district, incorporated village, or other incorporated entity. Such entity must agree to

 receive, hold, and disburse the grant monies, and document such transactions according to

 generally accepted accounting principles. The financial records of the Local Emergency

Planning Committee and any affiliated, incorporated entity—shall be considered public records and shall be provided to the Commissioner of Public Safety or—the State Emergency Response Commission upon—request. All such records must be maintained for a minimum of five years.

9.3 Additional Grants

- (a) After disbursement of the annual grant amounts to

 each Local

 Emergency Planning District or upon a determination that sufficient funds exist or are

 anticipated to meet the requirements of the annual grant amounts, additional grants may be made

 by the Commissioner of Public Safety, with the approval of the State Emergency Response

 Commission to any local emergency planning commission or regional emergency response

 commission as well as to any political subdivisions including any city, town, fire district,

 incorporated village, and other incorporated entities in the state.
- ______(hb) Grants made pursuant to this section shall be ______matched by the local government_LEPC in the amount of twenty-five (25) percent of the grant unless waived by the State Emergency Response Commission. The -match may be by contribution or by privately furnished funds or by inkind services, space or equipment which would otherwise be purchased by the Committee. Applications shall be submitted for a specific amount of money and a budget indicating how the grant shall be spent. The proposal shall address those factors outlined in Section 9.3(c).

(c) The Commissioner of Public Safety and the State					
Emergency Response Commission shall consider the comments and evaluations					
from the appropriate Local Emergency Planning Committee as to the merits of the proposal.					
They shall also consider how the proposal coincides with the Local Emergency Planning					
Committee's evaluation, conducted pursuant to Section 303(b) of Title III, (SARA) of the need					
for resources necessary to develop, implement, and exercise the emergency plan. Emphasis					
shall be placed upon high risk localities and proposals which facilitate coordination of					
emergency response services within planning districts.					
(d) Grants may be awarded for costs reasonably necessary to establish and					
implement hazardous chemical and substance emergency response services. Costs may include:					
employment of personnel					
training costs					
equipment					
office space					
costs of complying with auditing or reporting requirements					
mandated by the State Emergency Response Commission.					
-Chemical Emergency Planning Activities.					

Accident Prevention Programs.					
Technical Assistance.					
Outreach Activities.					
(<u>ie</u>) The grantee must agree to receive, hold, and					
disburse the grant monies, and document such transactions according to					
generally accepted accounting principles. The financial records of the grantee shall be					
considered public records and shall be provided to the Commissioner of Public Safety or the					
State Emergency Response Commission upon request. All such records must be maintained for					
a minimum of five years.					
9.4Reorganization of Additional Local Emergency Planning ———Committees/Districts					
(a) If existing Local Emergency Planning Districts are ——reorganized and result					
in additional or fewer districts than presently exist, the State Emergency Response Commission					
shall determine whether the new -districts shall qualify for all or part of the minimum grants in					
Section 9.2(a).					
(b) In determining the amount of the minimum grant, if ——any, to be apportioned					
to a new district, the State Emergency Response Commission shall consider the amount of					
grants previously made to those areas comprising the new district, the benefits received by					

those areas from any such grants, and the existing needs of the newly created district.

9.5 Review and Audits of Grants

(a) The Commissioner of Public Safety and the State

______Emergency Response Commission may require, as a condition of a grant, that a grantee prepare or have prepared a periodic report, summary or audit of the expenditures made pursuant to the grant. The costs of complying with such a condition may be -provided for in the grant.

Section Ten - Trade Secrets

10.1 Requests for trade secret confidentiality status must —meet the requirements of <u>EPCRA 42</u> <u>USC Chapter 116, Chapter 11042, Public Law 99-499 SARA Title III, Sec. 322, Trade Secrets.</u>

Table I

VERMONT REPORTING REQUIREMENTS AND QUANTITIES

		QUIREMENTS AND QUANTIT		
FACILITY	EXTREMELY HAZARDOUS SUBSTANCES (EPCRA 42 USC Chapter 116, Sec 11002 & 11004) and ALL OTHER HAZARDOUS CHEMICALS or SUBSTANCES (Sec 3.1 i of this rule) and PESTICIDES	PETROLEUM PRODUCTS AND FUELS (See Definition) Road Salts (See Definition)	KNOWN HUMAN CARCINOGENS	EXPLOSIVES
All facilities handling or storing hazardous chemicals/ substances for which an MSDSSDS is required under VOSHA/OSHA Regulations	100 pounds or the Threshold Planning Quantity (TPQ): whichever is lower No MSDSSDS Requirement if MSDSSDS has not changed from previous year.		Any amount as defined in VOSHA Regulation 1910.1200(d)	Any amount requiring license by VT Dept. of Public Safety
Research Laboratories	10 pounds or greater - aggregate of all extremely hazardous substances 100 pounds or greater - aggregate of all other hazardous chemicals or substances No MSDSSDS Requirement if MSDSSDS has not changed from previous year.	10,000 pounds or greater No MSDSSDS Requirement	Any Amount as defined in VOSHA Regulation 1910.1200(d)	Any amount requiring license by VT Dept. of Public Safety